

Rutland Free Library

Board of Trustees

February 18, 2015

DRAFT Minutes

Attending: Michael Brochu, Larry Courcelle, Heather Cooper, Joan Gamble, Pat Hunter, Scott McCalla,
Betsy Reddy, Liz DiMarco Weinmann, Abby Noland, Randal Smathers

Absent: Doris Farenkopf, Kay Jones, Cathy Reynolds

Meeting called to order by President Brochu at 5:20 p.m.

President Brochu announced that Pat Menduni has resigned from the Board of Trustees.

Motion to approve the agenda with the addition of an Executive Session made by Pat Hunter. Second by Joan Gamble. Motion passed.

Acceptance of the Jan. 2015 minutes tabled to the March meeting.

Guest speaker: Amy Howlett, from the State of Vermont Department of Libraries , a library

consultant, who works on board development, spoke about trustee orientation, overview of trustee roles, and library information. Amy also presented information on the responsibilities of the Library Director, Trustees, and the Friends of the Library. Amy stated that we are an incorporated library and are not required to post minutes, and that the minimum standards have been suspended.

Acceptance of Financials: Scott McCalla gave a report on the financials stating that there were no big concerns and that January 2015 was not a good month for our investments with Moors and Cabot. In reference to the profit and loss budget performance, we were off almost \$26,000.00

Motion to accept the Financials for Jan. 2015 made by Joan Gamble and seconded by Betsy Reddy. Motion passed.

The Director and Assistance Director reports were sent by email.

Committee Reports: Executive Committee-Joan Gamble reported on the 2013-2014 Vital Few Objectives and Director Abby Noland gave an update on the Vital Few 2015. Betsy Reddy stated that adult programming and cultural programming were missing from the Vital Few 2015. Pat Hunter stated that the set of 4 goals of the strategic plan are related to services. After a long discussion, it was decided that the Executive Comm. would rework the Vital Few 2015 and bring it back to the Board as an action item for approval at the March board meeting. The Executive Comm. is working on new trustees and President Brochu stated that any Board member can submit names at any time to the Executive Comm.

Development: The annual fund as of the end of Jan. 2015 is at \$17,324.00. The sponsorship letter for the Mini-Golf event is being mailed to 43 businesses Feb. 19, 2015.

Finance Report: Scott McCalla reported that the Finance Comm. met re: investments and he gave the Board a hand out on the Vermont Community Foundation. Scott stated that at the March meeting there will be an action item to invest \$94,000.00, which is for material and programming, with the Vermont Community Foundation.

Policy & Planning: Pat Hunter stated that the Severe Weather Policy will be an action item to be voted on at our March meeting.

Joan Gamble made a motion to go into Executive Session to discuss Union negotiations at 7:18 p.m. Seconded by Heather Cooper. Motion passed. President Brochu announced we were out of Executive Session at 7:45 p.m. No action was taken in Executive Session.

Pat Hunter made a motion, seconded by Scott McCalla to authorize Joan Gamble, Mike Brochu and Heather Cooper to negotiate with the Union. Motion Passed.

Pat Hunter made a motion to go into Executive Session to discuss personnel at 7:00 p.m. Seconded by Joan Gamble. Motion Passed. President Brochu announced we were out of Executive Session at 8:25 p.m.

No public present

Motion to adjourn made by Mike Brochu and seconded by Scott McCalla.

Meeting adjourned at 8:27 p.m.

Respectfully submitted,

Larry Courcelle