

## January 2016 Board of Trustees Draft Minutes

Rachel Alexander- X; Betsy Bloomer- A; Heather Cooper- X; Hurley Cavaca- A; Anita Duch- X; Sherri Durgin-Campbell- X; Doris Farenkopf- X; Joan Gamble- X; Kay Jones- X; Jude Endrizal- X; Betsy Reddy -X; Cathy Reynolds- X; Stephanie Romeo- X; Abby Noland- X; Randal Smathers- X; (X is present, A is absent)

Change the spelling of Kathy to Cathy. Clarification: Salsa donor database is located in two places on the spreadsheet Moved; \_\_\_\_\_ Cathy Seconded; Betsy R. All Say Aye; Motion Passed

Monthly Financials: This is still a transition financial report and will not be what we see in future. Line item 5450 is over-budget but we got incorrect information. It is going to be \$10,000.00. The goal being pursued for future financial reports is to show restricted fund allocations in be more user friendly. We are working with Bob Pratt to get legal guidance on how we may use these funds. Joan suggested that we also look at the Accounts Payables even though cash has not been our problem but it might clarify our understanding. Moved: Heather; Seconded: Anita; All Say: Aye Motion Passed

### **Director Report:**

Provided an adjusted report for statistics so that it is now accurate. Circulation did very well. As a result of the article in the Rutland Herald, a person came in and gave a \$200.00 donation to help offset the loss of funds.

### **Committee Reports**

**Development Committee Report** should read: Annual Fund has raised \$17,929 to date. Board participation is 69% so far. Need more Board members on the Mini-Golf Committee. Next meeting is Thursday, Feb. 16 at 4PM. Handed out Sponsor prospect list.

**Building Committee Report:** Did not meet. Will meet next month

**Executive Committee Report:** In conversation with Bob Pratt with regard to Fox Fund. He has provided a draft but he needs more information which we are gathering. Looked at committees and who is on them and if anyone wants a change please speak to Heather. If everyone is set a new copy of the list will circulate.

**Finance Report:** Financials were discussed. Cathy advises that Finance meet with the Fiscal Officer monthly. Motion by Heather to accept the Financials; seconded by Anita; passed unanimously.

Cathy reported that Amy Williams suggested a penny gathering for everything we loan out. They will be starting it immediately. The board members expressed enthusiasm for the plan.

**Personnel Committee:** Will be scheduled in the next two weeks

**Policy and Planning Report:** Library Card policy had no provision for Owners of resident businesses. Motion by Doris to add this category; seconded by Cathy; passed unanimously.

2016 Score card end of the year/final review. Doris suggested that the scorecard be kept with the minutes. New 2017 Scorecard draft was presented and requested that each Committee review.

**Futures Committee** met with Executive Director of Wonderfeet Children's Museum to set up a task force to explore partnerships and collaborations. There are community members who have already volunteered to be on it. Heather moved to form a task force to explore with Wonderfeet collaboration and other possible alliances. Joan, passed. All Say: Aye, Passed Next meeting Monday at 4:30pm.

**New Business:** Betsy Reddy pointed out we need a Mendon Rep in October. If we created a handout about how you can volunteer for the library to be handed out at Town meetings would be a benefit. . Abby has concerns about a general call for service can be awkward if someone volunteers without the skills in need. Cathy suggested that we should also remind people in the smaller towns that they can get a library card.

Mini-Golf Fundraiser is scheduled for: Saturday, March 25 Adult Mixer. Family Fun Day is March 26 in the afternoon.

Moved-Rachel; Seconded-Cathy. All Say Aye Passed.

Submitted by Secretary Sherri Durgin-Campbell