

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

March 15, 2017 Meeting Minutes

Attending: Rachel Alexander: x____; Betsy Bloomerx; Heather Cooper x; Anita Duch x; Hurley Cavacus x; Sherri Durgin-Campbell x; Doris Farenkopf x; Joan Gamble x; Kay Jones A; Jude Endrizal x ; Betsy Reddy A; Cathy Reynolds x ; Stephanie Romeo x ; Abby Noland x; Randal Smathers A(X is present, A is absent)

Heather Cooper Opened the meeting at 5:15 PM

Agenda Addition(s): None

Acceptance of February 2017 Minutes: Motion/Second –Doris/Rachel AYE: All
(<http://rutlandfree.org>)

Acceptance of Financials: Motion/Second –Joan/Betsy Aye: All

Director & Assistant Director Updates:

Abby requested that everyone read the monthly report. We have lost our snow removal people. Attendance in growing in Programming.

Monthly Statistics: (sent in email)

Monthly Activity Reports: (sent in email)

Committee Reports and Actions:

Executive: There will be an Executive session later in the meeting. Discussion of possible members of the board. Joan will approach them to see if there is interest. Sara Gilbert expressed interest in joining the board in July.

Personnel: Discussions continuing about Retirement incentives and needed changes to make budget sustainable. Ad Hoc committee suggested. June will be out for medical 2 to 3 weeks.

Finance: As voted at last meeting, \$30,000 withdrawn from Cabot account to cover cash flow when city check is late. Also considering a line of credit. Joan proposed we withdraw the Cabot money and take a line of credit after reviewing by committee exactly how much we need for a line of credit and whether we can self-fund and save ourselves interest and fees.

Investment income currently doing well.

Development: Annual Fund raising anticipates making \$24,000 which is \$2000 greater than last year. Mini Golf is on the 25th and 26th of March. Sheet passed around for volunteers. All board members encouraged to attend the mixer.

Building: Building committee did not meet but reports that our insurance company says that we do not need as extensive a barrier in the mezzanine as we thought . Friends has donated \$5000 which should cover the expense.

Policy & Planning: No meeting

Futures (Ad Hoc): Joan reports that they plan to hold 2-3 more high priority meetings with Dave Allaire, Sharon Davis and one other.

There is a need for a consistent public message of “ We are facing our challenges and fulfilling our vision of being Rutland’s Community Center.”

There is a need to set up and develop a planned giving program this will be done by Hurley and Heather. The Farmer’s Market marketing of We Love Our Library bumper stickers went well.

At 6:05 PM into Executive session.

Out of Executive Session at 7:10 PM

Motion for the board to share the Performance Review with Abby

Motion/ Second. Joan/ Cathy Aye: All

Motion to form an Ad Hoc Budget Analysis Committee.

Motion/Second Joan/Betsy. Aye: All

Old Business:

New Business:

Public Comment:

President’s Comments:

Adjournment: Adjourn 7:20PM

Next Board April 19, 2017 at 5:15 PM