

November 2016 Board of Trustees Minutes

Attending:

Rachel Alexander: X;; Betsy Bloomer A; Heather Cooper X; Hurley Cavacas A; Anita Duch X; Sherri Durgin-Campbell A; Doris Farenkopf X; Joan Gamble X; Kay Jones A; Jude Endrizal X; Betsy Reddy A; Cathy Reynolds X ; Stephanie Romeo X; Abby Noland X; Randal Smathers A; (X is present, A is absent)

Approval of October minutes. October minutes corrected. Joan moved to approve the minutes as corrected. Seconded by Cathy - Passage unanimous.

Theresa Clarke, our fiscal officer, introduced herself to the Board. She discussed financials and answered questions from the Board.

Monthly Financials: moved to Finance report section.

Assistant Director Report: Randal did not attend.

Director's Report

Bathrooms are done. Edgewood filmed a movie here and we got a nice poster from them.

Committee Reports

Executive Committee: Heather reported that Randal is on medical leave for a few weeks. Abby has developed a coverage plan for the Help Desk while he is out. Abby has taken on many of Randal's responsibilities.

Finance Committee: Cathy explained our understanding of the financials to date. Discussed how to present financials to the City at the Rec Department in a clear manner. The board will meet again on Monday at 5:30 or another time, with Michael Bandler, our accountant, to discuss the financials and how to present.

Development Committee Report: Solicitation Letters need to go out. Abby printed 75 letters and labels to be personalized and mailed.

Building Committee Report: Sherri was not present. Bathrooms are done.

Executive Committee Report: Executive Committee met to discuss financials. Continued

Old business: None

New Business: None

Adjournment: Rachel made a motion to adjourn, Jude seconded. Unanimously approved.

Next Board Meeting is December 21, 2017 @ 5:15pm