

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

Draft Minutes May 17, 2017

Attending: Betsy Bloomer_X; Heather Cooper_A; Anita Duch_X ; Hurley Cavacas_A; Sherri Durgin-Campbell_X; Doris Farenkopf_X; Joan Gamble_X; Kay Jones_X; Jude Endrizal_X; Betsy Reddy_X; Ed Ogorzalek_X; Cathy Reynolds_X ; Stephanie Romeo_X; Abby Noland_X; Randal Smathers_X (X is present, A is absent)

Agenda Addition(s):

Acceptance of April Regular Meeting Minutes: Motion/Second – Betsy R, seconded Kay

Financials and Finance: Motion/Second to accept financials –Betsy, seconded Jude; Committee will be hiring Michael Bandler for the rest of 2017

Director & Assistant Director Updates:

Monthly Statistics: (sent in email)

Monthly Activity Reports: (sent in email)

Abby recognized that Anita Waite is retiring after almost 20 yrs. She also pointed out that Trip Advisor has comments about the library. Karen McDonnell is collecting them. Janet Clapp is now sharing her collected publications mentioning the library with the Trustees so the Board is aware of the printed PR. YES Plan H.S. students are coming in June. The restroom grant additional requests is complete. We are doing Where's Waldo with the Phoenix Bookstore again this year. The damage caused by the storm is taken care of. Thanks to our City Forester Schneider for removing the damaged crab apple tree and then telling us it will be replaced in the fall. Thank you to Vermont Roofing (Roger Louiselle and Larry Courcelle) for responding so quickly to help us with our AC units that had been blown off their bases. Abby passed out a sheet showing the actual expenditures of the City for Fire and Police compared to the library. They're planning to get RFL bequest brochures into tax lawyers' offices.

Randal: Reported on the many outreach community functions he has been attending, presented draft of RFL PR trifold, thank you letter from Peter Welch for use of the meeting room.

Committee Reports and Actions:

Executive: No actions to taken

Development: No actions to taken; reported have received \$25,800 toward \$30,000 annual appeal goal, and that another letter was sent in May

Building: Lattice work is up around mezzanine, Neighbor Reach was wonderful helping the library

Policy & Planning: No actions to taken

Futures (Ad Hoc): The committee is working on how best to reframe the library's messaging. Kay and Joan will be going to a Vermont Preservation Trust workshop on libraries.

Personnel:

- Executive Session 6:20pm (in) 6:35 (out) with Randal and Abby.
- After executive session, the Board approved new hours. Motion/Second – Cathy, Betsy B. -Closing hours will be M, T, W @ 7pm effective July 1, 2017, and requested that Abby and Randal work on a staffing plan consistent with the new hours.
- Executive Session 6:40 (in) 7:15 (out) with Abby, and then with Board alone. No actions taken.

Old Business:

New Business:

Public Comment:

President's Comments:

Adjournment:

Next Board Meeting June 21, 2017 @ 5:15pm