

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

April 19, 2017 @ 5:15pm

Minutes

Attending: Rachel Alexander X; Betsy BloomerX; Heather Cooper X; Anita DuchX; Hurley Cavacas A; Sherri Durgin-Campbell X; Doris Farenkopf X, Joan Gamble X; Kay Jones X; Jude Endrizal A; Betsy ReddyX; Cathy ReynoldsA; Stephanie RomeoX; Abby Noland_X; Randal Smathers X (X is present, A is absent)

Agenda Addition(s):

Acceptance of March 15, 2017 Regular Meeting Minutes: Motion/Second –
(<http://rutlandfree.org>)

Introduction of Ed Ogorzalek. Trustee vote to accept as Rutland Town Library Board of Trustee Member: Unanimously approved

Financials: Motion/Second –Betsy Bloomer presented an overview. There were no questions regarding the P & L and the budget. Michael Bandler is in process making the new budget sheet format to reflect the restricted and unrestricted funds. Motion to approve: Joan, second Betsy R., All: Aye

Director & Assistant Director Updates:

Monthly Statistics: (sent in email) circulation is beginning to improve again
Monthly Activity Reports: (sent in email)
Abby researched security guard prices. Betsy B. said she would send some alternative possibilities.

Committee Reports and Actions:

Executive:

Acceptance of Fox Endowment legal opinion document provided by Bob Pratt of Pratt Vreeland Kennelly Martin and White LTD: Motion to approve: Rachel, second Anita, All: Aye

Personnel:

Development: Annual Spring Appeal, please meet at the library May 11, 3:30pm to personalize appeal letters. Abby will send a review list from the last three years to both Betsy (done)

Building: Rutland Reach volunteers coming April 29 to do a variety of repairs and painting tasks. New Cleaning volunteers have been found through a Group home.

Policy & Planning: Review of quarterly Balanced Scorecard

Futures (Ad Hoc): Discussion of possible bond issue for March 2019; financially wise to remain in this current space; Abby will send American Library Association Return On Investment (ROI) information to Joan (done.) Review of City Charter:

http://www.rutlandcity.org/vertical/sites/%7B7B135F7F-3358-43FC-B154-A313EF1F3222%7D/uploads/Rutland_City_Ordinance_15.pdf

Executive Session: Entered 6:25pm to discuss personnel issues. Exited 6:57pm

Old Business:

New Business:

Public Comment:

President's Comments:

Adjournment:

Next Board May 17, 2017 @ 5:15pm