**RUTLAND FREE LIBRARY BOARD OF TRUSTEES**

**May 15, 2019**

**Meeting at Rutland Free Library Fox Room, 5:15 PM**

**Attending:** Jennifer Bagley X\_; Chris Booth \_A\_; Barry Cohen \_X; Heather Cooper\_X\_; Clare Coppock\_X\_\_; Sharon Courcelle \_X\_; Anita Duch \_X\_ ; Sherri Durgin-Campbell\_A\_; Kay Jones\_X\_; William Notte \_A\_; Ed Ogorzalek\_X\_; Stephanie Romeo X; John Wallace X\_; Nancy Wennberg \_X\_\_; Randal Smathers\_X\_; Amy Williams \_A\_ (X is present, A is absent)

Presiding: \_Stephanie Romeo\_\_\_ Secretary: \_Heather Cooper\_\_

**Agenda Addition(s):** None.

**Acceptance of Meeting Minutes:** The Minutes from the Board meeting on April 17, 2019 were reviewed and unanimously approved, as amended, on motion of Ed Orgozalek, as seconded by Kay Jones.

**Financials (report and committee):** Ed Orgozalek presented the financials. The financial reports have one more revision for timing concerns which removes budgeted amount for fiscal year and replaces the number with the fiscal year to date for the prior year. The information should be more meaningful with the revision to reflect where we are this year as opposed to next year.

The income statement will also reflect the allocation and spending of the Fox Fund restricted funds. The market is doing well and the fund reflects the market. Approximately 13% of RFL’s income derives from the Fox Fund which is controlled by Bank of America/US Trust. Unfortunately, the beneficiaries of the Trust do not have much control.

A discussion was had about particular questions regarding interpretation of the reports.

The financial reports were unanimously approved by the Board on the motion of Heather Cooper, as seconded by Jennifer Bagley.

**Director & Assistant Director Updates:** Executive Director Randal Smathers focused his report on the happenings at the Library within the last month. He thanked the Board, staff and volunteers for success with the Google Event and the Murder by the Book Fundraiser. Photos from the fundraiser will be posted online as well as a full list of volunteers.

RFL is partnering with BROC for the distribution of summer lunches to Rutland area kids during the summer. While not an ideal partner, RFL recognizes the importance of the request and the community need. Despite multiple considerations, including but not limited to, how to address the food waste, the RFL has agreed to distribute lunches five (5) days a week. The logistics are still a concern and how it will affect the Moon Rock celebration during the month of July. Kudos given to the staff for rising to the occasion and recognizing the community importance of assisting BROC in this important endeavor.

**Committee Reports and Actions:**

**Executive:** The Executive Committee met and debriefed about Murder by the Book, which was very kindly received in the community. The logistics surrounding the summer lunch program were also discussed.

**Personnel:** Will be meeting at regularly scheduled time to address some issues that have arisen. Did not meet last month due to involvement in the fundraiser.

**Development:** Board discussed Murder by the Book and thanking the sponsors and volunteers. Responsibilities were divided among the Board.

Murder by the Book appears to be at least as successful as Mini Golf, but we do not yet have a final invoice from the caterer. The conclusion is based upon the estimate received initially from the caterer.

**Building:** Extensive meeting upcoming. Distribution of lunches may facilitate some discussions about best use of space(s). Will meet second Tuesday of the month.

**Policy & Planning:** Did not meet. Meeting needs to be planned to address two or three policies and update on strategic plan.

**Adjournment:** Upon motion of Ed Orgozalek, adjourned at 6:08 p.m.

**Next Board Meeting: Wednesday, June 19, 2019 @ 5:15 pm**